

Delaware Valley School District Website Guidelines

The primary purpose of the DVSD schools' and teacher websites is to offer instruction and to provide a format to publish school information. The following are guidelines for publication on this site:

- All content must relate to the Delaware Valley School District mission and not conflict with any district rules, policies or regulations.
- Written permission to post images of individual students must be obtained from parent(s)/guardian(s). A record of this can be found in each school office.
- Student work will be published only with receipt of written parental consent.
- Teachers working with students will review all work to insure it contains no prohibited information.
- District, school, or teacher sites may not contain text, graphics, multimedia from other websites, or copyrighted materials without the written consent of the author.
- All DVSD sites must follow copyright laws, plagiarism laws and fair use guidelines.
- No materials on any of the DVSD website may be copied without express written permission.
- Teacher websites must be of educational value and reflect the mission statements of their schools and DVSD.
- Teacher sites should be regarded as "virtual classrooms" – i.e. places to deliver instruction – not personal homepages. All content should be relevant to the curriculum.
- All teachers must follow the DVSD Web Content Guidelines.

Internet Links:

- Carefully select for relevance to curriculum and appropriateness to school setting.
- Include brief description of the site or its intended use.
- Link to sites without advertising, if possible. Note advertising with the following statement: Site contains advertising.
- Remove or replace broken links and update on a regular basis.
- No link may be to inappropriate material as defined in the Acceptable Use Policy.

Web Standards:

- All pages must have correct spelling and grammar.
- Content is worthwhile. Emphasize content over glitz.

Prohibited items include (but not limited to):

- Personal information about staff and parent volunteers: non-district email addresses, non-district mailing addresses, and non-district phone numbers *Example: PTO/PTA/Booster Organization officer*. Note: Pictures and names of staff will be allowed with the individual's permission.
- Student personal contact information of any kind.
- Links to staff, volunteer or student personal home pages.
- "Guest books", "chat areas", "forums", "message/bulletin boards", or similar unless a teacher has the ability to, and agrees to, read and approve posts before they are published.
- Links to sites that are not accessible inside the network.
- Commercial advertisements.