

DELAWARE VALLEY SCHOOL DISTRICT

SECTION: EMPLOYEES

TITLE: IDENTIFICATION CARDS

ADOPTED: FEBRUARY 19, 2014

REVISED: JANUARY 16, 2014

<p>1. Purpose</p> <p>2. Guidelines</p> <p>Pol. 317</p>	<p style="text-align: center;">345. IDENTIFICATION CARDS</p> <p>Delaware Valley School District staff cards will be utilized for identification purposes in all district buildings.</p> <p>All district employees will have their photographs for their identification cards taken on a time schedule to be determined by the school district. The card will contain the employee's picture, building, job title, and appropriate bar code.</p> <p>It is imperative the card be visibly worn at all times while in the district. Substitute teachers, temporary employees, and volunteers are required to comply with all provisions of this policy.</p> <p>The identification card is the property of the Delaware Valley School District. When the employee leaves the district, it is the responsibility of the employee to return the card to the personnel office.</p> <p>Failure to comply with this policy will result in the Superintendent/Board initiating discipline.</p> <p>In the event the card is lost, replacement cards must be purchased by the employee at a cost of \$5.00.</p>
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